

Metrogas Amateur Sports Association Ltd

Forty Footway Avery Hill Road New Eltham London SE9 2EX

Tel: 0208 859 1579

Email: conferences@metrogasclub.co.uk

www.metrogasclub.co.uk

PRIVACY POLICY

Cookies

By using this site you agree to the use of cookies

The type of personal information we collect:

We collect personal data from individual members, customers and clients directly, through a third-party agent or a section representative. This information can be name, contact details, payment details.

How we obtain personal information and why we have it:

The data will be provided by email/text/phone or via our website. The information we receive will be used to process membership applications, venue hire booking forms, gym induction forms, membership database (as a member's club we must record a list of current members)

We also receive personal information indirectly from a third party booking agent for corporate use or a section representative for membership use.

We will use this data to process a hire arrangement, membership application, Health & Safety regulations.

We will only ever share this information with other Metrogas users on a Club information basis. We will never sell your personal information on.

Under the UK General Data Protection Regulation (UK GDPR) the lawful bases we rely on for processing this information are:

1 – Your consent

2 – We have a legal obligation

3 – We have a legitimate interest

How we store your information

Your information is securely stored. We may keep your personal data for up to 12 months.

All payments are processed under strict **PCI DSS** regulations to keep both you and the Company safe from data theft.

Your data protection rights:

Under data protection law, you have the rights including:

Your right of access – You have the right to ask us for copies of your personal information.

Your right to rectification – you have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure – You have the right to ask us to erase your personal information in certain circumstances

Your right to Restriction processing – You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to data portability – You have the right to ask that we transfer personal information you gave to us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for the exercising your rights. If you make a request, we have one month to respond.

Please contact us at – conferences@metrogasclub.co.uk, 0208 859 1579 or to Metrogas ASA Ltd at Forty Footway, Avery Hill Road, New Eltham SE9 2EX if you wish to make a request.

How to complain:

If you have any concerns about our use of your personal information you can make a complaint to us here at Metrogas ASA Ltd Forty Footway Avery Hill Road, SE9 2EX conferences@metrogasclub.co.uk

You can also complain to the ICO at:

Information Commissioners Office

Wycliffe House

Water Lane

Wilmslow

Cheshire SK9 5AF www.ico.org.uk